

**Trails For All (TFA) Meeting Minutes**  
**10MAR20: 1730, Monthly Board Meeting**  
**SILPT Conference room**  
**Approved 14Apr2020 Regular Board Meeting**

**a) Board Members Present**

Kate Vickery (KV)  
Janet Smith (JS)  
Herb Kober (HK)  
John Anderson (JA)

**Absent**

Chuck Ziehr (CZ-Excused)  
Mark Dembosky (MD-Excused)  
Paul Parsons (PP-Excused)

**b) Introduction**

JS called meeting to order, informed all that the Healthfair was cancelled.

**c) Consent Agenda Approval**

KV motioned to approve consent agenda. The motion was seconded by JS.

1. Approval of Minutes from February 11th, 2020
2. Approval of the February 2020 Treasurer's Report

**d) Reports**

Tourism Board Meeting – JS reported on her attendance to this meeting, and suggested it would be important for TFA to participate in the April 8<sup>th</sup> Regional Tourism Conference Road Tour. JS committed to participating.

Trail Maintenance – The March 24<sup>th</sup> meeting for trail maintenance planning was confirmed by JS, scheduled to be at the SILPT conference room, with CZ and others as needed attending via webinar. KV committed to setting up webinar.

**Events –**

1. JS reminded everyone the Coffee with Jeff event was still on the schedule for March 26th.
2. April 14<sup>th</sup> Community event;
  - a. It was agreed that a pre-event meeting would be beneficial to ensure all our ducks were in a row prior to the 14<sup>th</sup>, so this was tentatively scheduled for April 7<sup>th</sup>.
  - b. JA made a motion to authorize KV/HK to purchase two WMT ads prior to the event, not to exceed \$300 total.
  - c. KV discussed need for specific agenda for this event, which she said she would develop and review with PP.
  - d. KV/JS in general cording needs for this event.

Trail Summaries – HK had nothing new to report.

SEEK – Tom Dimler (TD) was not present, so no additional details were provided.

Forest Service – Jeff Outhier (JO) was happy to report he has a new seasonal hire. Suzanne Beck (SB) indicated work continues on documenting signage maintenance needs, and that she is working directly with Jeff on this.

Data Collection for the NFS – JO reported that he would be attending a meeting/training on April 4<sup>th</sup> regarding setup and use of the ArcGIS system to collect trail data.

Brochures – HK confirmed the order of TFA brochures, with expected delivery by March 16<sup>th</sup>.

T-Shirts – KV reviewed progress regarding T-shirt design, costs and order timing.

**e) New Business**

Website Optimization – A couple of people mention the lack of search returns for the Trails for All website. KV provided some background as to why this might be in terms of tags on the site. Also, the need for cross linking to similar local and regional sites was emphasized. HK will look into.

**f) Next Meeting/Adjourn**

The next meeting was technically the Community event. KV made a motion to adjourn, JA seconded the motion.

Dear Board,

February was a slow financial month for us. Our income of our Spirit Campaign payment (\$4855.16) and our first annual payment from Amazon Smile (\$39.26). Expenses included our bank maintenance fee, payment to All Aboard Westcliffe for the April 14<sup>th</sup> room rental, and a reimbursement to Paul for the Library Community Room rental for Coffee with Jeff. Our February 2020 cash flow was as follows;

Beginning Balance -	3362.22
Income -	4894.42 (Spirit campaign, Amazon Smile)
Expenses -	84.62 (expense reimbursement, bank maintenance fee)
Ending Balance -	8172.02

Attached for your review are the following documents;

- TFA 2020 Budget Summary
- TFA February 2020 Balance Sheet
- TFA February 2020 P/L Statement
- TFA February 2020 Bank Statement

Please let me know if you have any questions or comments. Regards,

Herb Kober  
Treasurer, Trails For All

## 2020 Budget Status

The dollar amounts shown for 2020 actual are accurate relative to our books.

### Trails For All

3/2/2020

Budget - 2020 (updated YTD 3/2/20)

			12/31/2019		
Account Description	2018	2019	2019 Actual	2020 Budget	2020 Actual
Direct Public Support - Individual Contributions	1,725.00	1,000.00	513.00	600.00	73.00
Direct Public Support - Corporate Contributions	-	1,000.00	2,000.00	1,000.00	39.26
Direct Public Support - Spirit Campaign	-	2,118.00	2,217.94	4,855.93	4,855.93
Direct Public Support - Event Generated	-	-	-	-	-
Grants	-	5,800.00	5,800.00	5,000.00	-
Total Income	1,725.00	9,918.00	10,530.94	11,455.93	4,968.19
Bank Service Charge	(29.58)	(75.00)	(60.81)	(65.00)	(11.27)
Insurance	(1,481.00)	(1,550.00)	(1,493.00)	(1,550.00)	-
Event Sponsorship	-	(600.00)	(50.00)	(300.00)	(79.00)
Equipment	-	(800.00)	(728.31)	(300.00)	-
Operating Supplies	-	(100.00)	(58.10)	(100.00)	-
Training/Tuition	-	(400.00)	(24.00)	(200.00)	-
Travel Expenses	-	(800.00)	-	(400.00)	-
SEEK Support	-	(5,000.00)	(4,969.50)	(5,000.00)	-
Trail development expense	-	(400.00)	-	(400.00)	-
Web Hosting Fee	-	(132.00)	(132.00)	(132.00)	-
State Fees	-	-	(11.00)	(11.00)	-
Web Registration	-	-	(51.76)	-	-
Printing/Shirts/Collateral	-	-	(52.00)	(500.00)	-
Advertising	-	-	(120.00)	(200.00)	-
Total Expenses	(1,510.58)	(9,857.00)	(7,750.48)	(9,158.00)	(90.27)
Net Cash	214.42	61.00	2,780.46	2,297.93	4,877.92
				Projected net	Actual net

## Balance Sheet

### Trails For All

As of Feb 29, 2020



ACCOUNTS	Feb 29, 2020
<b>Assets</b>	
Total Cash and Bank	\$8,172.02
Total Other Current Assets	\$0.00
Total Long-term Assets	\$0.00
<b>Total Assets</b>	<b>\$8,172.02</b>
<b>Liabilities</b>	
Total Current Liabilities	\$0.00
Total Long-term Liabilities	\$0.00
<b>Total Liabilities</b>	<b>\$0.00</b>
<b>Equity</b>	
Total Other Equity	\$0.00
Total Retained Earnings	\$8,172.02
<b>Total Equity</b>	<b>\$8,172.02</b>

### Profit and Loss

#### Trails For All

Date Range: Feb 01, 2020 to Feb 29, 2020



ACCOUNTS	Feb 01, 2020 to Feb 29, 2020
Income	\$4,894.42
Cost of Goods Sold	\$0.00
<b>Gross Profit</b> As a percentage of Total Income	<b>\$4,894.42</b> 100.00%
Operating Expenses	\$84.62
<b>Net Profit</b> As a percentage of Total Income	<b>\$4,809.80</b> 98.27%

### Bank Statement

500 Ygnacio Valley Road Suite 130  
Walnut Creek, CA 94596  
925-476-1800

Trails for All  
5555 County Road 255  
Westcliffe, CO 81252

Account Number

5010004898

Statement Period

Feb 01, 2020 To Feb 29, 2020

[Printable Version](#) [Save as PDF](#)

Commercial Checking (FSBC)

Account Number: 5010004898

Download to spreadsheet: [CSV](#)

[View Images](#)

[Reconcile](#)

Account Summary

Previous Balance	\$3,362.22	Average Balance	\$4,011.70
Number of Credits	2	Minimum Balance	\$3,283.22
Total Credits	\$4,894.42	Average Collected Balance	\$3,844.28
Number of Debits	2		
Total Debits	\$79.00	Total Bank Charges	\$5.62
Number Of Service Charges	1	(Includes Service Charge)	
Total Service Charges	\$5.62		
New Balance	\$8,172.02		

Checks (2 In Order)

No	Date	Amount	No	Date	Amount
<a href="#">1012</a>	Feb 19, 2020	\$9.00	<a href="#">1013</a>	Feb 18, 2020	\$70.00

Other Debits

Date	Transaction Details	Amount
Feb 28, 2020	Net Service Charge	\$5.62-

Deposits / Credits

Date	Transaction Details	Amount
Feb 21, 2020	Ach deposit AMZNENBMV1S1 AMAZONSMIL payments.amazon.com ID#6FURR2VV018AU4F ID: 6FURR2VV018AU4F Trails For All Trace Number: 091000014532365	\$39.26
Feb 26, 2020	<a href="#">Regular Deposit</a>	\$4,855.16

Service Charge Summary

Date	Transaction Details	Per Item Charge	Amount
Feb 28, 2020	Maintenance Fee		\$6.00
Feb 28, 2020	INVESTMENT CREDIT		\$0.38-

Daily Balances

Date	Balance	Date	Balance	Date	Balance
Jan 31, 2020	\$3,362.22	Feb 19, 2020	\$3,283.22	Feb 26, 2020	\$8,177.64
Feb 18, 2020	\$3,292.22	Feb 21, 2020	\$3,322.48	Feb 28, 2020	\$8,172.02

